

MINUTES
MEETING OF THE BOARD OF DIRECTORS
OPERATIONS AND SAFETY COMMITTEE
METROPOLITAN ATLANTA RAPID TRANSIT AUTHORITY

July 30, 2020

The Board of Directors Operations and Safety Committee was called to order on July 30, 2020, at 10:29 a.m., via WebEx, Atlanta, Georgia.

Board Members Present

Dr. Roderick Edmond
William Floyd
Roderick Frierson
Jerry Griffin, Chair
Freda Hardage
John Pond
Rita Scott
Christopher Tomlinson*
W. Thomas Worthy

Staff Members Present

Jeffrey Parker
Rhonda Allen
Luz Borrero
Collie Greenwood
Kevin Hurley
Melissa Mullinax
Elizabeth O'Neill
Franklin Rucker
David Springstead
Marie Peters
Tyrene Huff

Also, in attendance: Gena Major, Lashanda Dawkins, Heather Alhadeff, Shelly Peart, Connie Krisak, Robin Boyd, Debbie Frank, Kirk Talbott, Jacob Vallo, Jacqueline Holland, Larry Prescott, Paula Nash, and Jonathan Hunt

1. Approval of June 25, 2020, Operations and Safety Committee Meeting Minutes

On a motion by Ms. Hardage, seconded by Mr. Frierson, the minutes were unanimously approved by a vote of 8 to 0 with 9* members present.

2. Briefing – Quality Management System (QMS)

AGM Gena Major presented an update on the following:

- Why is the Quality Management System (QMS) so important? It helps coordinate and direct an organization's activities to meet customer and regulatory requirements.
- Certified Management System with MARTA includes Environmental and Asset Management Systems.

* Christopher Tomlinson is Executive Director of Georgia Regional Transportation Authority (GRTA) and is therefore, a non-voting member of the MARTA Board of Directors.

- In 2017, MARTA was the first U.S. transit agency to receive multi-site certification.
- In 2019, MARTA was the first transit organization in the Americas and 15th transport company globally to receive certification.
- The benefits of QMS include:
 - Best practices
 - Customer satisfaction
 - Increased productivity
 - Project success
- MARTA's Department of Safety and Quality Assurance (DSQA) primary services are:
 - Safety (emergency preparedness, accident, and incident investigation)
 - Quality assurance (capital improvement projects, maintenance planning)
 - Configuration management (document control and establishing baselines)
- MARTA's DSQA QMS certification process consists of five phases
- MARTA's Safety Management System (SMS) focuses on risk assessment, while QMS focuses on data analysis. Fundamentally, both are complementary management tools that contribute to the enhancement of safety.

Other Matters

- a. FY2020 May Key Performance Indicators (Informational Only)

Adjournment

The meeting adjourned at 10:51 a.m.